



**TERRACINA  
COMMUNITY DEVELOPMENT  
DISTRICT**

**PALM BEACH COUNTY  
REGULAR BOARD MEETING  
SEPTEMBER 10, 2018  
9:00 A.M.**

Special District Services, Inc.  
The Oaks Center  
2501A Burns Road  
Palm Beach Gardens, FL 33410

[www.terracinacdd.org](http://www.terracinacdd.org)  
561.630.4922 Telephone  
877.SDS.4922 Toll Free  
561.630.4923 Facsimile

**AGENDA**  
**TERRACINA COMMUNITY DEVELOPMENT DISTRICT**  
The Nexus at Vista Park  
2101 Vista Parkway  
West Palm Beach, Florida 33411  
**REGULAR BOARD MEETING**  
September 10, 2018  
9:00 a.m.

- A. Call to Order
- B. Proof of Publication.....Page 1
- C. Establish Quorum
- D. Additions or Deletions to Agenda
- E. Comments from the Public for Items Not on the Agenda
- F. Approval of Minutes
  - 1. June 18, 2018 Regular Board Meeting & Public Hearing Minutes.....Page 3
- G. Old Business
  - 1. Discussion Regarding Lake Maintenance
- H. New Business
- I. Administrative Matters
- J. Board Members Comments
- K. Adjourn

## PROOF OF PUBLICATION STATE OF FLORIDA

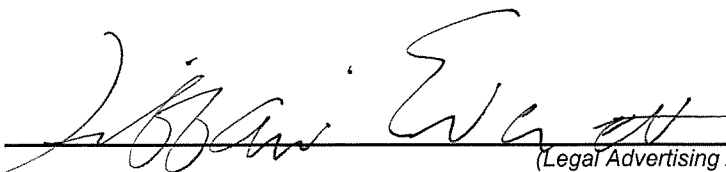
### PUBLIC NOTICE

Before the undersigned authority, personally appeared Tiffani Everett, who on oath, says that he/she is a Legal Advertising Representative of The Palm Beach Post, a daily and Sunday newspaper, published in West Palm Beach and distributed in Palm Beach County, Martin County, and St. Lucie County, Florida; that the attached copy of advertising for a Legal - Notice was published in said newspaper on: first date of Publication 09/21/2017 and last date of Publication 09/21/2017. Affiant further says that the said The Palm Beach Post is a newspaper published in West Palm Beach, in said Palm Beach County, Florida and that the said newspaper has heretofore been continuously published in said Palm Beach County, Florida, daily and Sunday and has been entered as second class mail matter at the post office in West Palm Beach, in said Palm Beach County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he/she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in said newspaper.

TERRACINCA CDD  
2501 BURNS RD  
STE A  
PALM BEACH GARDENS, FL 33410-5207

Invoice/Order Number:	0000220912
Ad Cost:	\$278.64
Paid:	\$0.00
Balance Due:	\$278.64

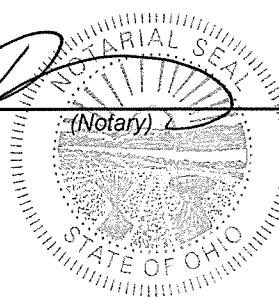
Signed

  
\_\_\_\_\_  
(Legal Advertising Agent)

Sworn or affirmed to, and subscribed before me, this 22nd day of September, 2017 in Testimony whereof, I have hereunto set my hand and affixed my official seal, the day and year aforesaid.

Signed

  
\_\_\_\_\_  
NOTARIAL SEAL



VICKY LEE FLANNERY  
NOTARY PUBLIC  
STATE OF OHIO  
Comm. Expires  
03-16-2022

Please see Ad on following page(s).

TERRACINCA CDD  
2501 BURNS RD  
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**TERRACINA COMMUNITY  
DEVELOPMENT DISTRICT  
FISCAL YEAR 2017/2018  
REGULAR MEETING SCHEDULE**

**NOTICE IS HEREBY GIVEN** that the Board of Supervisors of the Terracina Community Development District will hold Regular Meetings at 9:00 a.m. in a Meeting Room of The Nexus at Vista Park located at 2101 Vista Parkway, West Palm Beach, Florida 33411, on the following dates:

**October 9, 2017  
November 13, 2017  
December 11, 2017  
January 8, 2018  
February 12, 2018  
March 12, 2018  
April 9, 2018  
May 14, 2018  
June 11, 2018  
July 9, 2018  
August 13, 2018  
September 10, 2018**

The purpose of the meetings is to conduct any business coming before the Board. The meetings are open to the public and will be conducted in accordance with the provisions of Florida law. Copies of the Agendas for any of the meetings may be obtained from the District's website or by contacting the District Manager at (561) 630-4922 and/or toll free at 1-877-737-4922 prior to the date of the particular meeting.

From time to time one or more Supervisors may participate by telephone; therefore, at the location of these meetings there will be a speaker telephone present so that interested persons can attend the meetings at the above location and be fully informed of the discussions taking place either in person or by telephone communication. Meetings may be continued as found necessary to a time and place specified on the record.

If any person decides to appeal any decision made with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to insure that a verbatim record of the proceedings is made at his or her own expense and which record includes the testimony and evidence on which the appeal is based.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at any of these meetings should contact the District Manager at (561) 630-4922 and/or toll free at 1-877-737-4922 at least seven (7) days prior to the date of the particular meeting.

Meetings may be cancelled from time to time without advertised notice.

**TERRACINA COMMUNITY  
DEVELOPMENT DISTRICT  
www.terracinacdd.org  
PUBLISH: PALM BEACH POST  
9 - 21/ 2017**

0000220912-01

TERRACINA COMMUNITY DEVELOPMENT DISTRICT  
PUBLIC HEARING & REGULAR BOARD MEETING  
JUNE 18, 2018

**A. CALL TO ORDER**

The June 18, 2018, Regular Board Meeting of the Terracina Community Development District was called to order at 9:09 a.m. at The Nexus at Vista Park located at 2101 Vista Parkway, West Palm Beach, Florida 33411.

**B. PROOF OF PUBLICATION**

Mr. Pierman presented proof of publication that notice of the Regular Board Meeting had been published in *The Palm Beach Post* on September 21, 2017, as part of the District's Fiscal Year 2017/2018 Regular Meeting Schedule, as legally required.

**C. ESTABLISH A QUORUM**

Present and constituting a quorum were Chairman Guy Colella and Supervisors Chesley Saunders, Sheik Ameer, Linda Colella and José Esquerete

Staff present included: District Manager Jason Pierman of Special District Services, Inc.

Also present were Andrew Karmeris of Special District Services, Inc.; and Jason Levis of Palm Beach Aquatics.

**D. ADDITIONS OR DELETIONS TO THE AGENDA**

There were no additions or deletions to the agenda.

**E. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA**

There were no comments from the public for items not on the agenda.

**F. APPROVAL OF MINUTES**

**1. May 14, 2018, Regular Board Meeting**

Mr. Pierman presented the minutes of the May 14, 2018, Regular Board Meeting and asked if there were any comments or questions.

Mrs. Colella noted typos a Pages 3 and 4.

Mrs. Colella **moved** approval, seconded by Mr. Colella that the minutes of the May 14, 2018, Regular Board Meeting be approved, as amended and the **motion** carried 5 to 0.

Mr. Pierman then recessed the Regular Board Meeting and opened the Public Hearing.

TERRACINA COMMUNITY DEVELOPMENT DISTRICT  
PUBLIC HEARING & REGULAR BOARD MEETING  
JUNE 18, 2018

**G. PUBLIC HEARING**  
**1. Proof of Publication**

Mr. Pierman presented proof of publication that notice of the Public Hearing had been published in *The Palm Beach Post* on May 29, 2018, and June 5, 2018, as legally required.

**2. Receive Public Comment on Fiscal Year 2018/2019 Final Budget**

There was no public comment on the fiscal year 2018/2019 final budget.

**3. Consider Resolution No. 2018-02 – Adopting a Fiscal Year 2018/2019 Final Budget**

Resolution No. 2018-02 was presented, entitled:

**RESOLUTION NO. 2018-02**

**A RESOLUTION OF THE TERRACINA COMMUNITY DEVELOPMENT  
DISTRICT ADOPTING A FISCAL YEAR 2018/2019 BUDGET.**

Mr. Pierman noted that the lawn maintenance line item should have been deleted, and moved to a contingency item, as the District does not provide lawn maintenance. Mr. Ameer asked about the electric line item. Mr. Pierman noted that the item was added last year, but he would check to see if anything had been expended. If not, the item would be deleted and moved to contingency. A **motion** was made by Mr. Ameer, seconded by Mr. Colella, and unanimously passed to adopt Resolution No. 2018-02, as amended.

Mr. Pierman then closed the Public Hearing and reconvened the Regular Board Meeting.

**H. OLD BUSINESS**  
**1. Discussion Regarding Lake Maintenance Contract**

Mr. Colella requested that Palm Beach Aquatics not contact the HOA for anything; rather, they should only contact the CDD. Mr. Levis agreed and summarized the work that is done each month, noting that any trash that could be picked up by one person was collected. He also explained that they are onsite two times per month to work in the littoral shelf, which are done four times per year on a rotation, and to conduct underwater weed control. Mr. Levis noted that it would take a few months to eradicate the weeds in the lakes, but that treatment had begun. Mr. Ameer requested that Palm Beach Aquatics sign in and out every time they are onsite. Mr. Levis explained that they are going to begin including fountain maintenance in their service, which will also include pressure cleaning the intakes quarterly. Discussion ensued regarding the additional of more fountains to the community over the

TERRACINA COMMUNITY DEVELOPMENT DISTRICT  
PUBLIC HEARING & REGULAR BOARD MEETING  
JUNE 18, 2018

next five years, and the possibility of moving older fountains to the back of the community. Mr. Levis offered to create a proposal for additional fountains over the next five years.

**I. NEW BUSINESS**

**1. Consider Resolution No. 2018-03 – Adopting a Fiscal Year 2018/2019 Meeting Schedule**

Resolution No. 2018-03 was presented, entitled:

**RESOLUTION NO. 2018-03**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TERRACINA COMMUNITY DEVELOPMENT DISTRICT, ESTABLISHING A REGULAR MEETING SCHEDULE FOR FISCAL YEAR 2018/2019 AND SETTING THE TIME AND LOCATION OF SAID DISTRICT MEETINGS; AND PROVIDING AN EFFECTIVE DATE.**

A **motion** was made by Mr. Saunders, seconded by Mrs. Colella and passed unanimously, approving Resolution No. 2018-03, amended to reflect the November meeting being held on November 19, 2018.

**2. Consider Resolution No. 2018-04 – Adopting a Statewide Mutual Aid Agreement**

Resolution No. 2018-04 was presented, entitled:

**RESOLUTION NO. 2018-04**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TERRACINA COMMUNITY DEVELOPMENT DISTRICT, STATE OF FLORIDA, APPROVING THE *REVISED* FLORIDA STATEWIDE MUTUAL AID AGREEMENT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

A **motion** was made by Mr. Ameer, seconded by Mr. Saunders and passed unanimously to adopt Resolution No. 2018-04, as presented.

**3. Appointment of Audit Committee & Approval of Evaluation Criteria**

Mr. Pierman presented the auditor selection evaluation criteria, explaining that the contract with the current auditor has an option to renew that has expired and it was necessary to follow the selection

TERRACINA COMMUNITY DEVELOPMENT DISTRICT  
PUBLIC HEARING & REGULAR BOARD MEETING  
JUNE 18, 2018

process for an auditor. Mr. Pierman further explained the auditor selection process and recommended that the entire Board be selected as the Auditor Selection Committee.

A **motion** was made by Mr. Ameer, seconded by Mrs. Colella, and unanimously passed, to select the entire Board as the Auditor Selection Committee.

Sitting as the Auditor Selection Committee, a **motion** was then made by Mr. Ameer, seconded by Mrs. Colella, and unanimously passed, to adopt the Auditor Selection Evaluation Criteria, as presented, and instruct staff to advertise.

**J. ADMINISTRATIVE MATTERS**

Mr. Pierman reminded the Board to complete their Financial Disclosure form (Form 1) prior to the July deadline.

**K. BOARD MEMBER COMMENTS**

Mr. Pierman noted that the next meeting would be held on August 13, 2018.

**L. ADJOURNMENT**

There being no further business to come before the Board, a **motion** was made by Mr. Colella, seconded by Mrs. Colella to adjourn the Regular Board Meeting at 10:04 a.m. Upon being put to a vote, the **motion** carried 5 to 0.

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Secretary/Assistant Secretary

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Chair/Vice-Chair